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Date 1 November 2023



SOUTH YORKSHIRE
**FIRE & RESCUE
AUTHORITY**

**TO:- ALL MEMBERS OF THE SOUTH YORKSHIRE
FIRE AND RESCUE AUTHORITY APPEALS
AND STANDARDS COMMITTEE**

Sarah Norman, *Clerk*
Neil Copley, *Treasurer*

CC: APPROPRIATE OFFICERS

Town Hall
Church Street
Barnsley
South Yorkshire
S70 2TA

www.barnsley.gov.uk/syfra

This matter is being dealt with by: Andrew Shirt
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Direct Line 01226 772207

Dear Member

SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY
APPEALS AND STANDARDS COMMITTEE
THURSDAY 9 NOVEMBER 2023

I write to inform you that there will be a meeting of the Appeals and Standards Committee on **Thursday 9 November 2023 at 1.00 pm in Meeting Room 1, Town Hall, Church Street, Barnsley, S70 2TA.**

A Member only briefing will be held at 12:30 pm in Meeting Room 1.

The agenda and supporting papers are attached.

Yours faithfully



Sarah Norman
Clerk

Enc

Membership

Councillors S Ayris, S Ball, A Cherryholme, D Hutchinson and T Smith.

Appeals and Standards Committee Terms of Reference

Appeals Terms of Reference

- i) To act as the member level appeals panel for employees (other than Principal Officers) under approved disciplinary procedures;
- ii) To act as the member level appeals panel for employees (other than Principal Officers) under any other employment procedures (including appeals under pension regulations); and
- iii) Consultation with staff representative bodies. The Committee is the member consultation forum for staff and will meet with staff twice a year

The Committee has delegated powers to determine appeals.

Standards Terms of Reference **(Statutory Powers)**

Remit: Responsible for ensuring compliance with the Code of Conduct and hearing Appeals as and when necessary.

General: To assist the Authority in discharging its duty to promote and maintain high standards of conduct by Members and co-opted members of the Authority.

- To assist Members and co-opted Members of the Authority in understanding and observing the requirements of the Authority's Code of Conduct for Members and co-opted members ("the Code").
- To advise the Authority on revisions to the Code and on procedures for dealing with standards complaints.
- To receive reports from the Monitoring Officer.
- To deal with such other functions as the Authority considers appropriate.

Dispensations:

- To hear appeals against decisions of the Monitoring officer not to grant a dispensation.
- To grant dispensations to Members on behalf of the Authority under section 33 of the Local Government Act 2011.

Standards Allegations:

- To determine, in consultation with the Independent Person in relation to matters referred to the Committee by the Monitoring Officer, whether a complaint requires investigation.
- To consider complaint investigation reports referred to it by the Monitoring Officer and to determine, in consultation with the Independent Person:

- I. Whether there is a “no breach of code” finding on investigation that no further action is required.
- II. Where there is a “breach of code” finding on investigation to consider and determine whether:
 - a) to proceed by way of local resolution avoiding the necessity for a hearing; or
 - b) to hold a hearing.
- III. If the allegation is upheld the Appeals and Standards Committee shall either:
 - a) Determine that no further action be taken; or
 - b) Determine that no further action be taken; or
 - c) Recommend to the Authority any further appropriate action be taken in accordance with the general powers available to the Authority.

Contact Details

For further information please contact:

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SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY
APPEALS AND STANDARDS COMMITTEE

THURSDAY 9 NOVEMBER 2023

Meeting Room 1, Town Hall, Church Street, Barnsley, S70 2TA

A G E N D A **Reports attached unless stated otherwise**

| | Item | Page |
|----|--|-------------|
| 1 | Election of Chair | |
| 2 | Apologies | |
| 3 | Announcements | |
| 4 | Urgent items To determine whether there are any additional items of business which by reason of special circumstances the Chair is of the opinion should be considered at the meeting; the reason(s) for such urgency to be stated. | |
| 5 | Items to be Considered in the Absence of the Public and Press To identify items where resolutions may be moved to exclude the public and press. (For items marked * the public and press may be excluded from the meeting). | |
| 6 | Declarations of interest by individual Members in relation to any item of business on the agenda | |
| *7 | To consider an appeal against the decision of the Chief Fire Officer to dismiss a Member of Staff (Exemption Paragraph 1) | |
| a) | Appeals and Standards Committee Procedure | 7 - 10 |
| b) | Appellant's Case | 11 - 12 |
| c) | Management's Statement of Case | 13 - 122 |

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